



## St. Bede's College, Shimla

NAAC Accredited "A+" Grade Institution

NavBahar, Shimla, Himachal Pradesh

Website: [www.stbedescollege.in](http://www.stbedescollege.in)

Email: [recruitbedes@gmail.com](mailto:recruitbedes@gmail.com)

### Guidelines for Screening of candidates for appointment to the post of Assistant Professor in St. Bede's College as per UGC Regulations.

#### I. Criteria for Short listing of candidates for Interview for the Post of Assistant Professors

S No	Academic Record	Score				To be used by the screening committee
1.	Graduation	80% & Above = 21	60% to less than 80% = 19	55% to less than 60% = 16	45% to less than 55% = 10	
2.	Post-Graduation	80% & Above = 25	60% to less than 80% = 23	55% to less than 60% = 20		
3.	M.Phil.	60% & above = 07		55% to less than 60% = 05		
4.	Ph.D.	25				
5.	NET with JRF	10				
	NET	08				
	SLET/SET	05				
6.	Research Publications (2 marks for each research publications published in Peer-Reviewed or UGC-listed Journals)	06				
7	Teaching / Post Doctoral Experience (2 marks for one year each)#	10				
	<b>Award</b>					
8.	International/National Level (Awards given by International Organisations /Government of India/Government of India recognised National Level Bodies)	03				
	State- Level (Awards given by State Government)	02				

# However, if the period of teaching/post-doctoral experience is less than one year then the marks shall be reduced proportionately.

Note:

(A)

i)	M.Phil + Ph.D	Maximum	-	25 marks
ii)	JRF/NET/SET	Maximum	-	10 Marks
iii)	In awards Category	Maximum		03 marks

(B) Number of candidates to be called for interview shall be decided by the college.

(C) Academic Score - 84

Research Publications - 06

Teaching Experience - 10

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Total - 100

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(D) SLET/SET score shall be valid for appointment in respective State Universities/ Colleges / Institutions only.

## **II. Screening of candidates: Criteria and Process**

1. The Screening Committee will draw a list of all the candidates indicating the Cumulative Score scored by them in descending order i.e., starting from the candidate getting the highest marks towards the candidates getting the lower marks.
2. The time taken by candidates to acquire M.Phil. and / or Ph.D. Degree shall not be considered as teaching/ research experience to be claimed for appointment to the teaching positions. Further the period of active service spent on pursuing research degree simultaneously with teaching assignment without taking any kind of leave, shall be counted as teaching experience for the purpose of direct recruitment/promotion.
3. In case of any dispute with regard to screening of the applications, the decision of the Screening Committee shall be final.
4. The status of short-listing will be made available on the College website under recruitment section for information.

### **Important Note**

1. The entire onus of the content/authenticity of the information being uploaded in the form of application shall exclusively rest with the applicant in terms of eligibility for recruitment and for subsequent selection through due process.
2. The College shall, in no way, be responsible for any error/omission/commission /suppression of relevant information by the applicant knowingly/unknowingly/overtly/ covertly while filling up the application form and uploading the documents required therein.
3. In case the applicant gets screened/selected/appointed on the basis of the credentials furnished by her/ his which are on scrutiny, found to be incorrect / inadmissible / forged / fabricated / falsified her/his candidature shall be liable to be cancelled at any stage of the recruitment / at any time during the tenure of the service and appropriate legal action under applicable law shall be initiated against the candidate.
4. **The College reserves the right to modify/withdraw/cancel any communication made to the applicant. In case of any dispute arising out of such a situation, the decision of the college shall be final and binding on the applicant.**

**The President  
St. Bede's Educational Society  
Nav Bahar, Shimla  
Himachal Pradesh**